**KBLUA**

**Receiving / Turning Back Game Assignments**

* **Receive E-Mail from Assignor**
* **Reply to all**
	+ **Include confirmed or Need to turn back**
	+ **If confirmed**
		- **Include in E-Mail reply**
			* **Your arrival time at the specific location**
			* **Where you will be parking**
			* **What make and model car/truck you drive**
			* **Your cell #**
* **Contact your partner directly via Text, Cell the same day of the initial assignment E-Mail**
	+ **Reiterate arrival time**
	+ **Location**
	+ **Where you will be parking**
	+ **What make and model car / truck you drive**
	+ **Your contact information**
	+ **If you are assigned the plate, color of umpire shirt**
* **48 Hours prior to your scheduled assignment**
	+ **Contact your partner directly via Text, Cell to re-confirm**
	+ **If you have not made contact and / or have not received a response call the assignor**

**Assignor: Luis “Mickey” Ramirez**

 **E-Mail:** azump9119@gmail.com

 Cell: (520) 907-9556